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NOTICE OF MEETING

Meeting	Culture and Communities Select Committee
Date and Time	Monday, 3rd September, 2018 at 10.00 am
Place	Wellington Room, Ell Court, The Castle, Winchester
Enquiries to	members.services@hants.gov.uk

John Coughlan CBE
Chief Executive
The Castle, Winchester SO23 8UJ

FILMING AND BROADCAST NOTIFICATION

This meeting may be recorded and broadcast live on the County Council's website. The meeting may also be recorded and broadcast by the press and members of the public – please see the Filming Protocol available on the County Council's website.

AGENDA

1. APOLOGIES FOR ABSENCE

To receive any apologies for absence.

2. DECLARATIONS OF INTEREST

All Members who believe they have a Disclosable Pecuniary Interest in any matter to be considered at the meeting must declare that interest and, having regard to the circumstances described in Part 3 Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore all Members with a Non-Pecuniary interest in a matter being considered at the meeting should consider whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, consider whether it is appropriate to leave the meeting while the matter is discussed, save for exercising any right to speak in accordance with the Code.

3. MINUTES OF PREVIOUS MEETING (Pages 3 - 6)

To confirm the minutes of the previous meeting held on 26 April 2018.

4. DEPUTATIONS

To receive any deputations notified under Standing Order 12.

5. CHAIRMAN'S ANNOUNCEMENTS

To receive any announcements the Chairman may wish to make.

6. LIBRARY SERVICE STRATEGY TO 2020 - PROGRESS TO DATE AND SETTING UP A TASK AND FINISH GROUP (Pages 7 - 16)

To receive a report of the Director of Culture, Communities and Business Services with an update on the progress with the Library Service Strategy to 2020 and to consider proposals for setting up a Task and Finish Group to develop a new Strategy to 2025.

7. CULTURE AND RECREATION GRANTS

To receive a presentation from the Director of Culture, Communities and Business Services with information on the culture and recreation grant stream.

8. UPDATE ON THE COUNTRY PARKS TRANSFORMATION PROJECT AT LEPE AND ROYAL VICTORIA COUNTRY PARKS

To receive a presentation from the Director of Culture, Communities and Business Services with information regarding the ongoing transformation programme.

9. WORK PROGRAMME (Pages 17 - 22)

To consider the Committee's forthcoming Work Programme.

ABOUT THIS AGENDA:

On request, this agenda can be provided in alternative versions (such as large print, Braille or audio) and in alternative languages.

ABOUT THIS MEETING:

The press and public are welcome to attend the public sessions of the meeting. If you have any particular requirements, for example if you require wheelchair access, please contact members.services@hants.gov.uk for assistance.

County Councillors attending as appointed members of this Committee or by virtue of Standing Order 18.5; or with the concurrence of the Chairman in connection with their duties as members of the Council or as a local County Councillor qualify for travelling expenses.

Agenda Item 3

AT A MEETING of the Culture and Communities Select Committee of
HAMPSHIRE COUNTY COUNCIL held at The Castle, Winchester on Thursday,
26th April, 2018

Chairman:

p. Councillor Anna McNair Scott

p. Councillor Christopher Carter	p. Councillor Rod Cooper
p. Councillor John Bennison	a. Councillor Pal Hayre
p. Councillor Fred Birkett	p. Councillor Dominic Hiscock
p. Councillor Jackie Branson	p. Councillor Rob Mocatta
p. Councillor Ann Briggs	p. Councillor Michael White
p. Councillor Zilliah Brooks	p. Councillor Adam Carew
a. Councillor Peter Chegwyn	
p. Councillor Daniel Clarke	

39. APOLOGIES FOR ABSENCE

Apologies were received from Councillor Peter Chegwyn and from Councillor Pal Hayre. Councillor Adam Carew, the Conservative deputy member, was in attendance from 10.30.

40. DECLARATIONS OF INTEREST

Members were mindful that where they believed they had a Disclosable Pecuniary Interest in any matter considered at the meeting they must declare that interest at the time of the relevant debate and, having regard to the circumstances described in Part 3, Paragraph 1.5 of the County Council's Members' Code of Conduct, leave the meeting while the matter was discussed, save for exercising any right to speak in accordance with Paragraph 1.6 of the Code. Furthermore Members were mindful that where they believed they had a Non-Pecuniary interest in a matter being considered at the meeting they considered whether such interest should be declared, and having regard to Part 5, Paragraph 2 of the Code, considered whether it was appropriate to leave the meeting whilst the matter was discussed, save for exercising any right to speak in accordance with the Code.

41. MINUTES OF PREVIOUS MEETING

The minutes of the last meeting held on 18 January 2018 were agreed as a correct record and signed by the Chairman.

42. DEPUTATIONS

There were no deputations.

43. **CHAIRMAN'S ANNOUNCEMENTS**

The Chairman was pleased to announce that a fundraising campaign by the Friends of Royal Victoria Country Park had been shortlisted for a Museums and Heritage Award. The Committee heard how the 'Raise the Roof' campaign, which had incorporated a 'sponsor a slate' initiative, had raised almost £7,000.

The Chairman noted how valuable the recent member visit to the Hampshire Record Office (HRO) had been. Members were pleased to hear that HRO had been awarded Archive Service Accreditation, the national quality standard, for recognition of good practice. Furthermore, the Chairman announced that a recent publication by the UK National Commission for UNESCO (the United Nations Educational, Scientific and Cultural Organisation) showed how HRO had put Hampshire on the UNESCO map, highlighting its national cultural significance in relation to the stewardship of the celebrated Winchester Pipe Rolls dating from 1208 to 1711.

44. **TRANSFORMATION TO 2019: HAMPSHIRE COUNTY COUNCIL'S ARCHIVES AND RECORDS SERVICE**

The Committee received the report and presentation of the Director of Culture, Communities and Business Service (Item 6 in the Minute Book) regarding the Archives and Records Service and Transformation to 2019 (T19).

Members noted how the service had robust plans in place to deliver the required T19 savings, via reducing costs and generating additional income, whilst maintaining the excellent service provision that had recently seen the service awarded Archive Service Accreditation. Members praised the work being conducted by the Archives and Records Service.

In response to Members' questions, it was confirmed that:

- The service was developing a policy to charge for collections that were being held on behalf of individuals and external organisations.
- 'Behind the scenes' tours of HRO, which had previously proved successful in terms of generating income and engaging members of the public with the important archiving work being undertaken, were now being offered to individuals as a new initiative which was already proving popular.
- Plans were in place to mitigate the reductions in staffing including the retirement of the conservator. The plans included exploring opportunities for an apprenticeship alongside a grant funded role, extending the input of volunteers and investigating the possibility of working in partnership with other organisations to jointly secure resources.

RESOLVED:

That the Culture and Communities Select Committee notes the content of the report and supports the strategy to meet the Transformation to 2019 financial targets for the Archives and Records Service.

45. **HAMPSHIRE CULTURAL TRUST UPDATE**

The Committee received an update presentation on the Hampshire Cultural Trust from the Chair of Trustees and the Chief Executive Officer (Item 7 in the Minute Book).

Members noted that the recent negative press regarding the re-organisation of the Trust had been managed efficiently and professionally by the Trust team and that the Trust was developing as an organisation which was suitable for the future. Members were grateful to the presenters and also noted their thanks to the County Council's Assistant Director of Culture and Heritage for the support and guidance regarding negative communications that had been received.

The Committee received an update on the financial position of the Trust, upcoming future workstreams and the governance structure in place.

In response to Members' questions it was confirmed that:

- The reduction in staffing amounted to 12 full time equivalent (FTE) roles and that the Trust currently had 104 FTE roles included within the central Winchester team and countywide. It was also confirmed that the Trust had strong voluntary support consisting of over 400 volunteers.
- No venues were due to close and that, conversely, additional resource was being deployed across Hampshire venues to enhance the experience for visitors.

RESOLVED:

That the Culture and Communities Select Committee notes the presentation.

46. **BEATING INACTIVITY: A STRATEGY FOR PHYSICAL ACTIVITY 2017-2021**

The Committee received a presentation from the Chief Executive of Energise Me (Item 8 in the Minute Book) regarding the Strategy for Physical Activity 2017-2021.

It was outlined how levels of inactivity across Hampshire compared to national statistics and the Committee noted those demographic groups and geographical areas which had the lowest levels of activity. Members were shown the model being used to tackle inactivity looking at the individual attitudes and beliefs through to the social and physical environment through to national policy setting which had the potential to encourage physical activity.

In response to Members' questions it was confirmed that:

- The County Council's Public Health team were working with departments to establish a detailed action plan to work towards the aim of beating inactivity.
- The Public Health team were due to evaluate how it informs local members of activities and events within their divisions.
- It would not necessarily be possible to designate outdoor spaces as non-smoking areas without relevant central government legislation.

RESOLVED:

That the Culture and Communities Select Committee notes the presentation.

47. **WORK PROGRAMME**

The Committee received the report of the Director of Transformation and Governance – Corporate Services (Item 9 in the Minute Book) which set out the Committee's upcoming work programme.

It was agreed that the following updates would be requested and the Work Programme amended accordingly:

- That the 5 July 2018 meeting be cancelled and the date used to arrange a visit for Committee members to the Council's Country Parks.
- A Library Service item be added for the 3 September 2018 meeting
- A Country Parks item be added for the 14 January 2019 meeting.

RESOLVED:

That the Committee notes the content of the Work Programme including the updates as outlined above.

HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Culture and Communities Select Committee
Date:	3 September 2018
Title:	Library Service Strategy to 2020 – Progress to date and setting up a Task and Finish Group
Report From:	Director of Culture, Communities and Business Services

Contact name: Sara Teers – Head of Library and Registration Service
Emma Noyce – Strategic Manager

Tel: 01962 847676 **Email:** sara.teers@hants.gov.uk
emma.noyce@hants.gov.uk

1. Recommendations

- 1.1 It is recommended that the Culture and Communities Select Committee:
- i) endorse progress made on the Library Strategy 2020 since it was published in April 2016.
 - ii) set up a Task and Finish Group to develop a new Strategy to 2025, with the Terms of Reference set out in Appendix 1.

2. Executive Summary

- 2.1 In April 2016, following an extensive public consultation exercise, Hampshire County Council's Library Service published its Strategy to 2020 ('the Strategy'): <https://www.hants.gov.uk/librariesandarchives/library/aboutus/visionandstrategy>
- 2.2 The Strategy mapped out a transformation programme which sought to ensure the future provision of a comprehensive, relevant, high quality and affordable Library Service. The purpose of this report is to provide a summary of progress to date against the Strategy and to consider next steps.
- 2.3 This report also seeks approval to commence Member engagement through a Task and Finish Group to begin to inform and shape a new Library Strategy to 2025.
- 2.4 Hampshire County Council is facing a most challenging period of prolonged national austerity measures, which has seen a huge reduction in its Central Government funding in recent years. This has affected budgets for all services including the Library Service, and will continue to do so moving forward.

3. Contextual information

- 3.1 Hampshire's Library Service is currently delivered through a network of:
- 48 Libraries (including 3 Discovery Centres)
 - 4 community run libraries

- Digital Library Service – including ebooks and other eResources
 - Home Library Service
 - School Library Service
- 3.2 The annual revenue budget for the Library Service in 2018/19 is £10.99 million and the Service generates a further £2.9 million of income. Approximately 467 staff (303 full time equivalents) work in the Library Service alongside over 46,000 hours of support a year from volunteers who help deliver services.
- 3.3 Under Section 7 of the Public Libraries and Museums Act 1964¹, each upper tier or unitary Local Authority has a statutory duty to provide a '*comprehensive and efficient*' Library Service for local people; although it does not define what is meant by 'comprehensive and efficient', leaving it open to local interpretation. In addition, the County Council must comply with the Equality Act 2010 and Localism Act 2011.
- 3.4 The current Strategy was published in April 2016, setting out a direction of travel for the Library Service to 2020. The Strategy is aligned to the National Ambition for the future of Libraries across England and Wales², its aspiration being to ensure the Library Service is run efficiently and is well positioned to meet the changing demands placed on it.

4. Progress against the Key Strategy Proposals

- 4.1 The Strategy committed the Library Service to a number of key changes (summarised on page 4 of the Strategy):
- 4.1.1 *Place libraries into four different tiers to provide a standardised approach to service*
- This has been completed. Libraries have been placed in four Tiers, with Tier 1 being the largest busiest libraries, Tier 3 the smallest libraries and Tier 4 libraries managed by the community with support from the County Council.
- 4.1.2 *Invest £500,000 every year for four years from the £2 million Development Fund to make our libraries modern and vibrant, making the best use of new technology and digital systems*
- A comprehensive programme of library refurbishments has been completed in the first two years in Fleet, Fareham and Totton, with major refurbishments planned during 2018/19 in Andover and Gosport (Gosport being funded through alternative sources). These libraries now provide modern vibrant community spaces, for example, including the introduction of a café in Fareham library. The third year of investment (2018/19) will see a broader package of smaller refurbishment/ improvement schemes across a further 14 libraries.
- In addition, an ambitious scheme to refresh all existing self-service technology and extend this to all libraries will be complete by December 2018. This technology enables customers to issue and return books and other resources and frees up staff for other duties.
- 4.1.3 *Review the future viability of static libraries, using an agreed set of criteria*
- A comprehensive Asset Strategy is currently being developed with colleagues in Property Services which will inform future decisions about library buildings.

¹ <http://www.legislation.gov.uk/ukpga/1964/75>

² <https://www.gov.uk/government/publications/libraries-deliver-ambition-for-public-libraries-in-england-2016-to-2021/libraries-deliver-ambition-for-public-libraries-in-england-2016-to-2021>

4.1.4 Increase the use of trained volunteers to support the work of paid Library staff

A Volunteer Strategy has been developed and a full suite of guidance and support is now available for the recruitment and deployment of volunteers across the service, including an induction and training package. This has all lead to an increase in volunteer hours from 40,670 in 2016/17 to 46,356 in 2017/18.

4.1.5 Develop our library staff in line with our transformation priorities

A significant programme of investment in leadership and change management skills has been successfully delivered for all Library Managers. This approach has helped to develop leadership capacity and to drive a comprehensive and far reaching change management programme linked directly to cultural shift. Meanwhile the Service has been proactive in supporting a range of Internships, Apprenticeships and Traineeships in all areas of the business.

A skills audit for frontline staff has been completed and the outcomes used to inform targeted training to support gaps in skills, knowledge and behaviours. In the autumn of 2017 a wide scale staff consultation was launched which led to frontline staff being transitioned onto a new Role Profile, with amended Terms and Conditions, to create a modern, flexible workforce reflecting the skills needed from Library staff in the future.

The transformation agenda is underpinned by a comprehensive staff communication strategy which includes face to face briefings for all staff, regular Blog posts from the Head of Service and weekly e-Bulletins.

4.1.6 Share library buildings with partner organisations for several services to be accessed in one visit

The Library Service has always worked well with partner organisations and is enjoying increasing success in developing strategic partnerships which deliver mutual benefits. Key successes include:

- Working with Public Health – In the last two years libraries have developed closer working relationships with health providers which has led to Child Health Clinics being delivered in 3 libraries. This attracts a new audience into libraries (including those who may not have been confident to walk through the doors otherwise) and new parents can make the most of resources available (such as use of public computers to write CVs, or attendance at Rhymetime to encourage child literacy skills). New groups have sprung up following the introduction of Child Health Clinics (such as breastfeeding groups or healthy eating support).
- Citizens Advice is a natural fit with Libraries, with both organisations regarded as trusted sources of information and support. Although some libraries have hosted Citizens Advice for many years, the focus is currently on rolling this out more widely across the Hampshire's libraries and working with Citizens Advice on the co-delivery of services rather than simply co-location.
- Adults Services have also been a long term partner of Libraries, with Parkside (Aldershot & District Learning Disability) hosted in Farnborough and Learning Disability services in Winchester. The development of a Community Hub at Gosport Discovery Centre takes this concept one step further with the introduction of an Older Person's daycare unit at the heart of the Library.

The Library Service has also enjoyed new partnerships with the Police, Ministry of Justice and a range of other local groups. As well as the obvious benefits to customers, partnerships are run on a business-like footing – bringing in income

through the leasing agreements and making more efficient use of under utilised space.

4.1.7 Phase a withdrawal of poorly used library collections

The Library Service constantly reviews its offer to ensure it is investing in the resources that customers need. CD and DVD collections, which have declined in popularity, are gradually being phased out. Meanwhile investment is being made in new media such as ebooks and emagazines. New technology is enabling more informed decisions to be made about stock purchases, ensuring stock is working as hard as possible and reflects the interests and demands of library customers.

- 4.2 The 2020 Strategy also included reference to a decision made during the public consultation phase to close the Mobile Library Service (MLS). This service was formally withdrawn in June 2016, delivering a saving of c.£330,000. In response to feedback from local communities as a result of this decision, the Library Service facilitated the establishment of two book exchanges in Bransgore and Hamble at no cost to the County Council. Meanwhile the Stanmore Community Library, which was located in the Carroll Centre in Winchester in 2014, has been converted to a Book Exchange by mutual agreement.

5. Strategic Aims

- 5.1 The Library Strategy 2020 also identified five Strategic Aims which were derived from the 'National Universal Offer'. This is the framework recommended by Libraries Connected (formerly the Society of Chief Librarians) for all public library services to ensure they remain relevant and accessible³. In essence, the five offers represent the core services which customers and stakeholders see as being integral to a 21st century Library Service. Hampshire County Council's strategic aims incorporate the key principles of each offer, but has particularly focused on three; Reading, Digital and Health and Wellbeing.

5.1.1 Reading

Reading and literacy is at the very core of the Library Service's offer. All of Hampshire's libraries run a programme of events and activities ranging from Baby Rhymetime to author talks and reading groups. In addition there are a number of targeted offers:

- Parents are now able to enrol their children as library members at birth through partnership with Hampshire Registration Service. By the end of 2017/18, 1,245 babies had been signed up as members of the Library Service.
- Bookstart is a gifting programme run by the reading charity BookTrust. It provides free resources to pre-school children at key points in their development. The Library Service co-ordinates the distribution of these packs. Since the Strategy was published the cost of delivering this service has been significantly reduced.
- The Summer Reading Challenge is a national scheme run by the Reading Agency aimed at encouraging reading in children between the ages of 4 and 11. Hampshire's Library Service enjoys significant success in engaging children in this challenge, with year on year increases in children signing up and completing the challenge. In 2017, over 26,000 children participated in the challenge, the highest number across the South East region. This is largely thanks to the commitment of all Library staff and volunteers who have engaged so well with this challenge.

³ <https://www.librariesconnected.org.uk/page/universal-offers>

- Reading Group membership has increased by 32% since the Strategy was introduced in 2016.

5.1.2 *Digital*

As new technologies emerge, needs change and library customers are increasingly encouraged to engage with all sorts of different services through digital channels. The role of Hampshire's Libraries in supporting and enabling this digital engagement becomes ever more vital. Key projects have taken place to modernise the offer including:

- In 2016 the Library Service ran a digital campaign designed to increase the number of emagazine downloads and ebook issues. This resulted in an increase in emagazine downloads of 162% a week over the seven weeks of the campaign and winning 'Digital Campaign of the year' at the 2017 UK Public Sector Communication Awards.
- Arts Council England awarded a grant of £238,000 to establish DOTS, an innovative iPad lending scheme to members of the community at risk of social and digital isolation. This scheme included both the lending of iPads and training in their use. Of the 500+ people who took part in the pilot scheme, 94% felt that the project had helped to improve their digital confidence.
- Volunteers are now offering digital support to customers. Partnerships have been established and training for those offering digital support to customers has been developed. An example of this is the work which has taken place with Vivid Homes in the north of Hampshire where volunteers provide 1:1 drop in sessions to support customers with digital skills.
- Code Clubs are now operating successfully in 11 libraries, providing coding skills delivered by volunteer tutors to children between 9 and 13.
- As part of the refurbishment of Fleet and Fareham Libraries, two new Makeries, (spaces equipped with a range of new digital technologies such as 3D printing and robotics) have been established. These pilots are designed to attract new audiences and explore the role of libraries in the 21st century.
- Hampshire Library Service has become a national leader in engaging with customers through social media, with an audience of over 230,000 on its main Facebook and Twitter accounts.

5.1.3 *Health and Wellbeing*

An ambitious Health and Wellbeing strategy has been developed, in close consultation with colleagues from both Adults and Children's Services and Public Health. This strategy recognises the key role that libraries play in supporting the health and wellbeing of communities and focuses on working with current partners to support early intervention and signposting to the public. Key successes include:

- The development of new health clinics (see 4.1.6) which as resulted in 15,000 additional visitors per year coming into libraries.
- 40 Library staff completed the 'Making Every Contact Count' training and accreditation, providing them with the skills and techniques to conduct health and well being conversations with potentially vulnerable customers.

6. **Transformation to 2019**

- 6.1 The Library Service continues to operate in an increasingly challenging financial environment. When the Strategy was published it was predicted that the Service

would need to make budget savings of 14% (or £1.7million) by 2020. In reality the Service will have delivered 20% (or £2.45 million) by 1st April 2019. This has been largely delivered through vacancy management (linked to streamlining the way libraries are staffed), a permanent reduction to the Development Fund budget, savings on building costs and increasing income through space hire.

7. Conclusion and Next Steps

- 7.1 The Library Service is currently two years in to the delivery of the 2020 Strategy and significant progress has been made to modernise and transform the way the Service is delivered. The majority of actions contained within the Strategy are either complete or in delivery. However, much remains to be done, and the Library Service is now looking towards the development of its Strategy beyond 2020, and towards 2025. Within this period, further significant budget reductions are anticipated and this will require the County Council to think creatively about the future and what library customers will want from the Library Service in the future.
- 7.2 It is suggested a Task and Finish Group (seven maximum) is set up by the Culture and Communities Select Committee to work with officers to develop a new Library Strategy 2025. The Group would need to be proportionately constituted and its proposed Terms of Reference are set out in Appendix 1.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	no
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

NB: If the 'Other significant links' section below is not applicable, please delete it.

Other Significant Links

Links to previous Member decisions:	
<u>Title</u>	<u>Date</u>
Direct links to specific legislation or Government Directives	
<u>Title</u>	<u>Date</u>

Section 100 D - Local Government Act 1972 - background documents

The following documents discuss facts or matters on which this report, or an important part of it, is based and have been relied upon to a material extent in the preparation of this report. (NB: the list excludes published works and any documents which disclose exempt or confidential information as defined in the Act.)

<u>Document</u>	<u>Location</u>
None	

IMPACT ASSESSMENTS:

1. Equality Duty

1.1. The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

- Eliminate discrimination, harassment and victimisation and any other conduct prohibited under the Act;
- Advance equality of opportunity between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, gender and sexual orientation) and those who do not share it;
- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- a) The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- b) Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- c) Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

1.2. Equalities Impact Assessment:

No Impact Assessment has been prepared for the setting up of this Group. However, any decisions taken following the recommendations of the Group will be undertaken subject to the usual Impact Assessments.

2. Impact on Crime and Disorder:

Not applicable.

3. Climate Change:

Not applicable.

Appendix 1

Culture and Communities Task and Finish Group

Terms of Reference

1. Introduction

The Culture and Communities Select (Overview and Scrutiny) Committee has established a Task and Finish Group to work with Officers on the development of the Library Service's new Strategy to 2025.

2. Membership

The Culture and Communities Task and Finish Group shall comprise up to seven members of the Culture and Communities Select (Overview and Scrutiny) Committee appointed on a proportional basis.

3. Chairman

The Chairman of the Culture and Communities Select (Overview and Scrutiny) Committee shall be the Chairman of the Culture and Communities Task and Finish Group.

4. Objectives

- To produce a new Strategy 2025, by the end of 2019, to be considered by the Executive Member for Recreation and Heritage.
- To identify factors considered to be key to good performance, including library performance and library location and access.
- To ensure an excellent and sustainable Library Service in the future.

5. Scope

The focus of the work will be to determine what constitutes an 'efficient and effective' Library Service in the 21st century. Whilst nothing is 'off limits', the Group needs to be pragmatic, quickly 'chase things down' and move on.

The Group will make visits to libraries in Hampshire and outside too. If appropriate, outside organisations/experts may be asked to meet with the Group.

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HAMPSHIRE COUNTY COUNCIL

Report

Committee:	Culture and Communities Select Committee
Date of meeting:	3 September 2018
Report Title:	Work Programme
Report From:	Director of Transformation & Governance – Corporate Services

Contact name: Emma Clarke, Democratic & Member Services

Tel: 01962 847356

Email: emma.clarke@hants.gov.uk

1. Recommendation

- 1.1. It is recommended that the Committee consider the forthcoming work programme, suggest any items for inclusion and agree amendments accordingly.

CORPORATE OR LEGAL INFORMATION:**Links to the Strategic Plan**

Hampshire maintains strong and sustainable economic growth and prosperity:	yes
People in Hampshire live safe, healthy and independent lives:	yes
People in Hampshire enjoy a rich and diverse environment:	yes
People in Hampshire enjoy being part of strong, inclusive communities:	yes

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IMPACT ASSESSMENT

1. Equality Duty

The County Council has a duty under Section 149 of the Equality Act 2010 ('the Act') to have due regard in the exercise of its functions to the need to:

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- Foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

Due regard in this context involves having due regard in particular to:

- The need to remove or minimise disadvantages suffered by persons sharing a relevant characteristic connected to that characteristic;
- Take steps to meet the needs of persons sharing a relevant protected characteristic different from the needs of persons who do not share it;
- Encourage persons sharing a relevant protected characteristic to participate in public life or in any other activity which participation by such persons is disproportionately low.

Equalities Impact Assessment:

1.2. This report provides an update on the committee's work programme.

2. Impact on Crime and Disorder:

2.1. This work programme update report has no impact upon crime and disorder.

3. Climate Change:

3.1. This work programme update report has no impact upon climate change.

WORK PROGRAMME – CULTURE AND COMMUNITIES SELECT COMMITTEE

Topic	Issue	Reason for inclusion	3 Sept 2018	8 Nov 2018	14 Jan 2019	25 Feb 2019
Pre-scrutiny items	None at this time					
Overview items	Culture and Recreation Grants	To receive a presentation	x			
	Update on Hampshire Cultural Trust	To receive a regular update on the progress of the Cultural Trust. <i>Last update – September 2017.</i>				
	Transforming the County Council’s Country Parks	To receive a regular item to update the Select Committee on progress. <i>Last update – January 2018.</i>	x		x	
	Energise Me	To receive a regular update from Energise Me. <i>Last update – September 2017.</i>				
	Library Service Strategy to 2020 Update	To receive an update on the Library Service Strategy. <i>Last update – September 2017.</i>	x			

WORK PROGRAMME – CULTURE AND COMMUNITIES SELECT COMMITTEE

Topic	Issue	Reason for inclusion	3 Sept 2018	8 Nov 2018	14 Jan 2019	25 Feb 2019
Overview items	Future Management of the Countryside Estate	To receive an update. <i>Last update – November 2017.</i>				
	Future direction for Basingstoke Canal	To receive an update. <i>Last update – November 2017.</i>				

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